

February 11, 2019

The Stillwater Township Board of Education met on February 11, 2019, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on January 8, 2019 and the Star Ledger on January 17, 2019. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mrs. McPeek, Mrs. LoCascio, Mr. DeGroat, Mrs. Saul, and Mrs. Thibault.

Absent: Mrs. Galante.

Also present were Sue Kappler, Interim Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

1. Mr. Anthony Ardito from Ardito & Company presented the 2017-2018 audit. He stated we are in good financial shape, and thanked the business office for continuing to do a wonderful job. The presentation is attached to the minutes.
2. Motion made by Mrs. LoCascio, second by Mrs. McPeek to approve the Regular Board of Education Meeting minutes & executive session minutes #2 from January 28, 2019. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the executive session minutes #1 from January 28, 2019. Motion approved voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. LoCascio-Aye; Mrs. Saul-Aye; Mr. DeGroat-Aye; Mrs. McPeek-Aye; Mrs. Williver- Aye; Mrs. Thibault-Abstain.
4. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the Special Board of Education Meeting minutes & executive session minutes from February 4, 2019. A voice vote was taken and unanimously approved.
5. Save the date! Sussex County School Boards Meeting will be held on February 28, 2019 at the Kittatinny Regional High School. Registration starts at 6 pm, program 6:45-9:00pm. Topic: Various Items.
6. Superintendent Search Update- Mr. DeGroat provided a short update stating that our extensive search will conclude tonight as we vote to approve the new Superintendent. This was a long and thorough process that included board members, teachers, and community members.

PUBLIC PARTICIPATION

None.

COMMITTEE REPORTS

PERSONNEL

1. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to approve the Superintendent employment contract with William Kochis dated July 1, 2019-June 30, 2024 at a salary of \$127,000 for the 2019-2020 school year. \$130,302 (increase of 2.6%) for the 2020-2021 school year, \$133,168.64 (increase of 2.2%) for the 2021-2022 school year, \$136,098.35 (increase of 2.2%) for the 2022-2023 school year, \$139,092.51 (increase of 2.2%) for the 2023-2024 school year. The employment contract was approved on February 11, 2019 by the Executive County Superintendent. A roll call vote was taken and unanimously approved.

The Board congratulated & welcomed Mr. William Kochis. Mr. Kochis thanked the Board of Education and stated he is looking forward to coming to Stillwater!

POLICY

1. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the first reading of the following new policy:

Policy#5142.2 Physical Restraint
A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the final reading of the following new policies:

Policy#4111.2/4211.2 Domestic Violence
Policy#5145.7 Gender Identity and Expression
A voice vote was taken and unanimously approved.

3. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the second and final reading of the following revised policies:

Policy#4122 Student Teachers/Interns
Policy#4131 Staff Development; Inservice Education/Visitations/Conferences
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Mrs. Cramer discussed the Preschool program for 2019-2020. She recommended a full day program. The program will first be open to Stillwater residents, and may have to hold a lottery system for enrollment into the program. New policies and procedures for the program will follow at a future meeting.

Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve a full day preschool program beginning the 2019-2020 school year. A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Saul, second by Mrs. LoCascio to approve the 2019-2020 school calendar for the Stillwater Township Board of Education. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Saul, second by Mrs. LoCascio to approve the book titled, The City of Ember by Jeanne DuPrau for the fourth grade curriculum. A voice vote was taken and unanimously approved.
4. Be It Hereby Resolved by Mrs. Saul, second by Mrs. LoCascio, that upon the recommendation of the Interim Superintendent, the Board affirms the Interim Superintendent's decision regarding 2018-2019 Harassment Intimidation or Bullying Case #1. Motion approved voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. LoCascio-Aye; Mrs. Saul-Aye; Mr. DeGroat-Aye; Mrs. McPeck-Aye; Mrs. Williver- Aye; Mrs. Thibault-Abstain.
5. Motion made by Mrs. Saul, second by Mrs. Nothstine to approve the Kittatinny Consortium Special Education Parent Advisory Group Committee and bylaws. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Saul, second by Mrs. Nothstine to adopt the revised Social Studies Curriculum for the 2018-2019 school year. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following building & grounds items:
 - Well Pump Update
 - 1941/1956 Roof Project
 - Lower Level Restroom Project
 - Blue Strobe Light
2. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to purchase a new floor burnisher, BU800 20BT Burnisher, in the amount of \$7,113.55. Cooperative Bid ESCNJ #65MCESCCPS. A roll call vote was taken and unanimously approved.

3. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to approve Zitone Construction to complete the Lower Level Restroom Project in the amount of \$25,500.

Other quotes obtained:

Lanyi & Tevald, Inc- \$27,350

Brahma Construction Corp- No quote provided

A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve transportation with Stocker Bus for the following field trips:

Date	Location	Grade	Cost
March 11, 2019	KRHS	District Band/Chorus	\$250.20
March 15, 2019	KRHS	District Band/Chorus	\$250.20
March 18, 2019	KRHS	District Band/Chorus	\$250.20
April 10, 2019	Crayola Factory	Grade 2	\$317.21

A voice vote was taken and unanimously approved.

Mrs. Williver mentioned the bus stop at Meadowbrook/Ridge Road was sometimes unsafe due to a SCARC van turning around at the same time the bus comes. She spoke to Katie's House to inform them of this issue. It seems to be getting better.

BUDGET & FINANCE

1. Mrs. LoCascio provided a Budget Committee Update. The committee met prior to this meeting. Discussion was had on the timelines of release of state aid to tentative budget approval. The March 11th BOE meeting may have to be rescheduled. The committee also discussed the loss of state aid and the impact over the next 6 years. We also begin looking at projected revenues and expenditures.
2. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to accept the annual audit for the Stillwater Township Board of Education for the year ended June 30, 2018. There were no audit findings or recommendations. A roll call vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to retroactively accept tuition student #020513 beginning February 4, 2019 from the Sandyston-Walpack Board of Education as a 3 week, half day Behavioral Disabilities Program trial period. Tuition to be prorated based off annual amount of \$20,000 plus any additional services/aide. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the renewal fee of \$35.00 for the Qualified Purchasing Agent license for René Metzgar. A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

Mrs. McPeck provided an update on the following items:

- 100th Day of School- Connect for Community-644 items were collected!
- Second Grade collected paper towels for Manna House
- Kindness Concert was last Friday- Students loved it! Thank you to the PTA!
- Last Friday was the Daddy/Daughter Dance- great turnout.
- PTA Candy sale is coming up!

LEGISLATIVE

Mrs. McPeck reported on the following items:

- Minimum wage will be increasing
- School bus safety regulation changes
- Family Life Instruction curricular changes
- School Panic alarm buttons
- Budget address will be March 5th

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion made by Mrs. Nothstine and second by Mrs. McPeck to adjourn the meeting at 8:13 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary